



# GLENWOOD SCHOOL

## SEN REPORT

### INTRODUCTION

Glenwood is a Special School which provides places for 11-16 year old young people with Special Educational Needs that are described as MLD (moderate learning difficulties).

These Special Educational Needs are described in the young person's statement of SEN or Education, Health and Care Plan.

The provision at Glenwood provides support for both the educational and emotional development of young people. Pupils are taught in small groups of no more than thirteen and groups have a teacher and an additional adult (Learning Support Assistant) with each class group.

All pupils have access to the National Curriculum at an appropriate level for their individual learning needs.

In KS4, Pupils' learning and progress is measured by the external accreditation of Entry Level and/or GCSE.

Current average group sizes:

Year group	Total number of pupils	Average number of pupils per teaching group
7	14	7
8	23	11
9	15	7
10	19	9
11	25	12

## STAFF

There are 13 teachers at the school and 18 Learning Support Assistants. In the office, there are 5 staff.



Miss R Witton  
Headteacher



Mr J Illingworth  
Deputy Headteacher  
SENCO



Mrs C Finch  
Assistant Head



Mr M Pratley  
Assistant Head



Mr S Boyland  
Teacher, PE



Mrs R Brew  
Teacher Maths



Mr S Browne  
Teacher,  
Humanities/Maths



Mrs D Cooper  
Teacher, Art



Mrs F Jowett  
Teacher PSHE & RE



Mrs J Kirk  
Teacher, Science



Mr F Myers  
Teacher, D&T



Mrs J Stapleton  
Teacher, Music/Drama



Mrs J Street  
Teacher, Maths



Mrs L Watton  
Teacher, Food Tech



Mrs A Willis  
Teacher, English



Mrs T Bailey  
Home School Link



Mrs G Allen  
LSA



Mr R Backshall  
LSA



Mrs D Beswick  
LSA



Mr L Chalmers  
LSA



Miss H Cox  
LSA



Mrs T Hammacott  
LSA



Mrs D Heath  
LSA



Mrs L Holmar-Stewart  
LSA



Mrs S Hope  
LSA



Mrs Hunt  
LSA



Mrs S Jackson  
LSA



Mrs A Linehan  
LSA



Mrs M Noble  
LSA



Mr R Richards  
LSA



Mrs R Smith  
LSA



Mrs V Sumnall  
LSA

*Awaiting photograph*  
Mr T Howard  
Supply LSA



Mrs C Butcher  
Senior Admin Officer



Ms M Hammon  
Snr Admin Assistant



Mrs M Sharp  
Snr Admin Assistant



Mrs A Southwell  
Receptionist



Mrs Sonia Tracey  
Snr Admin Assistant



Mr R Hooper  
Site Manager



Mrs Austin  
Site Team



Mrs A Engall  
Site Team



Mrs Hatton  
Site Team



Mr A Ormston  
Driver



Mrs C Cunningham  
Cook



Miss K O'Donovan  
Kitchen Assistant

## **INTERVENTIONS**

The school also provides small group work to develop specific emotional and social needs. There is an ongoing programme of support for various groups of pupils when certain additional needs are identified. Groups currently operating include:

- Managing Anger
- Boys' Group
- Girls' Group
- Keep Safe
- Making Friends.

Issues covered include developing social skills and self-confidence, keeping safe in and out of home, independent travel, personal awareness, anger management and managing feelings through adolescence. Much of the work takes place in small groups although pupils are offered 1:1 support when deemed necessary.

This support is offered by a team of Emotional Literacy Support Assistants (ELSA) together with the Home-School Link Worker, all of whom are trained to deliver the selected packages. After every session, the individual pupil's and overall group's performance is recorded so that progress can be monitored and evaluated.

The school has a Speech and Language Therapist who works with individual pupils and small groups.

## **REPORTING PROGRESS**

There are four opportunities throughout the year to visit the school formally. These are our Open Evening and Parents' Evenings in October, February and July when parents are invited into the school to meet with tutors and teachers to discuss progress. In addition, each pupil will have an Annual Review meeting of their statement or Education Health and Care Plan. Parents are also very welcome to make an appointment to visit the school at any time.

## **ADDITIONAL SUPPORT**

In addition to the young person's educational needs, there may be other types of support that we can provide or help with. The school meets with a Multi-Agency team once every half-term which includes professionals from the Locality Team, The Child and Adolescent Mental Health Service (LD CAMHS), Children's Services, School Nursing Service, Hampshire Futures (formerly Connexions), SEN Personal Advisors and the Hampshire Education Psychology Service. These meetings can signpost families to support or provide indirect support through working with school staff. Please speak to Jason Illingworth (Deputy Headteacher) or Ruth Witton (Headteacher) if you would like to find out more.

## **FIRST AID**

All of the school staff are trained in 'Emergency First Aid in Schools'. In addition, there are eleven fully-qualified First Aiders. We have a School Nurse who supports the school with Sex Education and also provides a 'Drop In' service for the pupils once a month. This provides an opportunity for pupils to chat to the nurse about any health concerns they may have.



Rachael Smith  
School Nurse

## **STUDENT COUNCIL**

The views and aspirations of all Glenwood pupils are fully heard and included in the School's journey. This includes regular work around Rights, Responsibility and Respect (RRR) and also the opportunity to represent Pupil Voice by being a Student Council representative. The Student Council meets every half term and contribute important opinions and ideas from the pupils' perspective.

## **TRANSITION**

Induction days are held in July each year for pupils who are joining us in Year 7 the following September. Pupils visit Glenwood for two consecutive days to experience 'Big School'. There is also a Coffee Morning for parents, providing them with an opportunity to look around if they have not already done so, meet other new parents, talk to staff and find out more about the school and how they can get involved. For pupils who may be particularly anxious about change, individual transition arrangements can be made – this may include additional visits, a Social Story or Communication Book.

For pupils who join at other times during the school year, arrangements can be made individually for visits and a part-time integration if this is needed. For pupils who may not have been in full-time education for a period of time, this gradual induction can help to make the transition less stressful for all.

All our pupils are supported in their transfer to further education colleges when they leave us at the end of Year 11. The course options and applications, together with any other relevant information necessary for a smooth transition are discussed in detail during meetings in their final year with both the school, Hampshire Futures and SEN personal advisors. This planning for the future begins in Year 9 when the Transition Plan is written. This Transition Plan details the support that the young person will need after school.

During Year 10, pupils begin a programme of college visits which enables them to experience the range of further education courses and facilities available. Visits are also arranged with local businesses so that pupils can gain insight into how businesses work and what employers look for in their employees.

In addition, in Year 11 all pupils undertake a three-week work experience placement as well as a mock interview to prepare them for life after school, together with additional college visits once they have chosen a course.

[Click here to see the Year 10 Parent Handbook.](#)

[Click here to see the Year 11 Parent Handbook.](#)

## **ACCESSIBILITY**

The school has limited wheelchair access although once within the building, the majority of the classrooms are on one level. There is a dedicated space for disabled visitors in the main car park. Facilities within the school include an accessible toilet.

[Click here to see the Accessibility Policy.](#)

## **PARENTAL INVOLVEMENT**

Glenwood is proud of the positive relationships it has with the families of the young people it educates. We recognise that this mutual support is the key in achieving success at all levels.

Parents are invited to attend our open evenings, which take place in October, February and July each year. In addition to providing the opportunity to discuss progress with teaching staff, our October meeting includes representatives from local colleges to enable parents to find out more about further education courses. In February we are joined by various local support groups who work with young people who have special educational needs at school, college and afterwards. In July, we invite our prospective Year 7 parents to join us and provides an opportunity to discuss end of year reports.

In addition to the formal arrangements of parent evenings and annual review meetings, there is a strong Parent's Support Group (PSG) which meets regularly. This group is co-ordinated by our Home School Link Worker (Tracy Bailey). The purpose of the group is directed by the parents themselves and may include social events, discussion of particular issues or meeting with support agencies such as Parent Voice.

The school has a fundraising 'PTA' group who meet regularly and whose purpose is to identify and raise funds for particular needs. This is a group of interested parents, staff and a governor who are always keen to develop new ideas and recruit new members. Please speak to Jason Illingworth if you are interested in helping out with fundraising.

## **CAUSES FOR CONCERN**

Parents and carers are encouraged to contact the relevant person at the school if they have any worries or concerns. This person can usually be identified using the staff photo gallery above. If you are unsure who to contact then contact the school office who will direct the issue to the most relevant member of staff. The office can be contacted by telephone, text, letter or e-mail.

[Click here to see our Complaints Policy](#)

[Click here for link to Hampshire SEN](#)